

Borough of Parkesburg

Plan Review Checklist

To help expedite your application, please make sure you have the following information before submitting your Application for Plan Examination and Building Permit

- G Workers Compensation Insurance Coverage Information completed and notarized (if applicable)
- G Applicable well and septic information
- G Application for Plan Examination and Building Permit form completed
- G Plot Plan (2 copies to scale) from subdivision approved plan showing:
 - # Lot size, proposed driveway, property metes and bounds, sedimentation and erosion control, well & sewage locations as well as the dimensions of the proposed structure with front rear and side yards.
- G Building Plan(s) & Specifications (2 copies) drawn to the scale of 1/4" or 1/8" per foot showing:
 - # Elevations of four exterior views and a typical wall section from footing to ridge including the total intended height of the structure from grade at completion;
 - # Exterior and interior walls, plumbing fixtures, fans, fireplaces, egress window size in bedrooms, smoke detector locations, door sizes, stairs including riser and tread sizes as well as the intended use for each room and or area. Wood decks require a separate application;
 - # Foundation walls, footings, chimneys, radon pipe location, beam size, pier and column size with spacing and foundation drainage system;
 - # Structural system size and materials, wood species and grading. Joist, rafters, beams, lintels to show direction, size and spacing;
 - # Engineered wood product joist and rafter system layout drawings by supplier/designer must be submitted prior to the framing inspection;
 - # Truss design sheets and approved bracing design shall be in accordance with HIB-91;
 - # Mechanical and Electrical layout as well as specification on appliances to be installed; and
 - # Straight line plumbing diagram.
- G Energy REScheck™ or Comcheck™ Compliance Certificate if available. When not included with the application the Plan Reviewer will use Pennsylvania's Alternative Residential Energy Provision for Compliance or the IECC 2009 prescriptive method. Supply with application for new construction insulation R values for conditioned space as well as door, window and skylight U factors as well as heating and cooling AFUE and SEER ratings

Allow up to 15 business days for plan review and issuance of permit before construction. Average time for a plan review is currently 3 days

Certain structures and uses may have some of the requirements waived. Special structures may require additional information at the request of the plan reviewer.

Please call us for further information, questions or comments:

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