



Borough of Parkesburg

315 West First Avenue, Building 1

Parkesburg, PA 19365

610-857-2616

APPLICATION FOR HANDICAPPED PARKING SPACE PERMIT

NEW _____ RENEWAL _____

Location of requested space: _____

Name of Applicant: _____

Address: _____

Telephone: _____

Handicapped License Plate No: _____ State: _____

Handicapped Placard No: _____ Expiration Date: _____

Reason for Requesting a Handicapped Parking Space Permit:

- Applicant is caring for an individual who has a physical or mental disability

Name of individual: _____

Address: _____

Disability: _____

- Applicant is wheelchair confined
- Applicant is unable to walk a distance of fifty (50) feet. *(Applicant may be asked to produce documentation verifying this condition.)*
- Applicant has severe cardiopulmonary insufficiency that requires use of ambulatory oxygen
- Applicant requires use of prosthetic devices that restrict normal ambulation *(includes canes, walkers, etc.)*

- Applicant has physical or mental limitations that are severe enough to warrant a handicapped parking space:

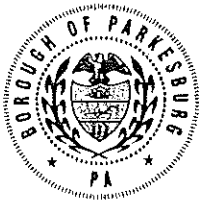
Please specify: _____

Affirmation that information supplied is true and correct:

Signature of Applicant

Date

Date Received: _____	Date Action Taken: _____	
Approved: _____	Denied: _____	Permit No: _____



BOROUGH OF PARKESBURG HANDICAPPED PARKING SPACE POLICY

Section A – Application Process

1. Any resident of the Borough of Parkesburg may make application to the Borough for a handicapped parking space only after acquiring a handicapped license plate or placard or a disabled veteran licence plate.
2. All applications shall be submitted to the Borough Office.
3. New applications shall be reviewed by the Police Department and Borough Administration, who will make a recommendation to Borough Council, who will make the final determination.
4. Renewal applications shall be reviewed by the Police Department and Borough Administration, who will make the final determination.
5. Each applicant, whether for a new permit or a renewal permit, shall complete an application form and provide the Borough with the information requested.
6. An incomplete application will be returned to the applicant and will not be considered until all required information is submitted.

Section B – Application Renewal

1. Each permit for a handicapped parking space shall be renewed on an annual basis.
2. Applications for renewal shall be submitted to the Borough Office between January 1 and January 31 of each calendar year.
3. In making the final determination regarding the renewal of a previously permitted handicapped space, the Borough shall apply the criteria contained in this policy.
4. Once a permit is not renewed for any reason, any application by the same applicant shall be considered a new application and shall be governed by the provisions of this policy.

Section C – Location of Handicapped Parking Spaces

1. No more than one (1) handicapped parking space shall be issued per household.

2. No more than three (3) handicapped parking spaces shall be located on any block where parking is permitted on both sides of the street.
3. No more than two (2) handicapped parking spaces shall be located on any block where parking is permitted on only one side of the street.
4. All handicapped parking spaces permitted prior to the effective date of this policy shall be allowed to remain as located but must be renewed annually beginning January 1, 2014.
5. In the event that previously permitted spaces exceed the maximum allowed per block, the Borough shall refrain from granting any additional spaces in that block until the number of handicapped spaces falls below the maximum allowed.

Section D – Standards

1. No permit shall be granted where adequate, handicapped accessible off street parking is available.
2. No permit shall be granted if the address does not own a vehicle.
3. All applicants shall meet at least one (1) of the following requirements:
 - a. The applicant is wheelchair confined;
 - b. The person requesting a permit is caring for a person who has a severe physical or mental disability;
 - c. The applicant is unable to walk a distance of 50 feet;
 - d. The applicant has severe cardiopulmonary insufficiency requiring the use of ambulatory oxygen; and
 - e. The applicant requires the use of prosthetic devices that restrict normal ambulation.

Section E – Revocation of Permit

1. The Borough reserves the right to revoke any permit for a handicapped parking space at any time for any reason.

Section F – Effective Date

1. The effective date of this policy is APRIL 15, 2013.