

PARKESBURG BOROUGH COUNCIL

MINUTES OF THE REGULAR MEETING

Thursday, May 16, 2024

7:00 p.m.

The meeting was called to order at 7: p.m. by President Todd Brade.

Swearing in of Provisional Sergeant Michael Sasso to the position of Sergeant.

Swearing in of Corporal Alan Manning to the position of Sergeant.

The Pledge of Allegiance to the Flag was recited by all present.

Roll call was held and Council members present were: President Todd Brade, Vice-President Sharon Wolf, Council Member Mark Agen, Council Member Rhett Lipscomb, Council Member David Mellema and Council Member Monique Baylor. Council Member Nick Ohar was absent.

Also present were Police Chief Ryan Murtagh, Solicitor John Carnes, Borough Manager Joseph Reali and Borough Secretary Rebecca Durnall.

APPROVAL OF AGENDA:

A Motion to move the Police Report to follow the approval of the agenda was made by David Mellema and seconded by Monique Baylor. All in favor.

A Motion to approve the Agenda was made by David Mellema and seconded by Monique Baylor. All in favor.

PUBLIC COMMENTS: (Agenda items only)

APPROVAL OF MINUTES:

A Motion to approve the minutes of the April 18, 2024 Regular Council Meeting was made by Monique Baylor and seconded by Rhett Lipscomb. All in favor.

APPROVAL OF BILLS:

A Motion to approve the bill list was made by Rhett Lipscomb and seconded by David Mellema. All in favor.

TREASURER'S REPORT:

The following was read aloud:

General Account:

Beginning Balance \$388,938.54

Deposits: \$1,405,582.85

Withdrawals: \$648,142.55

Ending Balance: \$1,146,378.84

Highway Aid:

Beginning Balance: \$22,013.83

Deposits: \$11.61

Withdrawals: \$3,116.49

Ending Balance: \$18,908.95

PLGIT – General Fund Reserve:

Beginning Balance: \$90,046.95

Interest Income: \$648.15

Deposits: \$108,223.64

Ending Balance: \$198,270.59

PLGIT Highway Aid Reserve:

Beginning Balance: \$14,412.35

Interest Income: \$60.42

Ending Balance: \$14,472.77

PUBLIC SAFETY REPORTS:

Police Report..... Chief Ryan Murtagh
A total of 1,104 calls, 97 Traffic Citations, 0 Non-Traffic, 7 Criminal arrests, and 1 Juvenile arrests were made in the month of March as well as 2 arrest warrants.
Receipts totaled \$31,698.20 and mileage was 5,933.
A complete copy of the Police Report is on file in the Borough Hall.

Fire Chiefs Report.....Chief Brian Gathercole
A total of 21 incidents for the month of April with 9 of those calls for Parkesburg Borough. Average personnel per call were 10 people, average response time was 6 minutes, total man-hours were 77.30 hours. A complete copy of the Fire Chiefs Report is on file in the Borough Hall.

Public Comments: None
(Agenda and Non-Agenda Items limited to three minutes)

COMMITTEE REPORTS:

Police – Sharon Wolf
Possession of new Dodge Charge on May 24, 2024.
Chief Murtagh attending training at Academy.
New phone system at Police Department

Community Life, Business Activity and Parks and Recreation – Todd Brade
Container Garden Workshop well attended.
Discussion led by Rhett Lipscomb of garden and food bank. Plants have been planted.

Budget & Finance – Mark Agen
Audit underway, Liquid Fuels funds deposit upcoming.

Community and Business – Monique Baylor
Discussion of various grants available, parking among those grants to present to ECON Partners.
Memorial Day Parade Saturday.
Lion’s Club Bench presentation Judy Dougherty 18 years of service on June 1, 2024.

Fire AND EMS – Rhett Lipscomb
No further report.

Economic Development – David Mellema
Discussion of Greenways Grant (Minch Park). Motion made by Mark Agen *to amend Agenda* to include Motion regarding lights at 5 West Street, seconded by David Mellema. All in favor.
Motion made David Mellema to approve \$2,250.00 for new lights at 5 West Street, seconded by Mark Agen. 4 in favor 2 opposed. Motion passed.

Projects – Nicholas Ohar
Absent but in touch with Council.

Historic Commission – Rhett Lipscomb
Setting up EIN for Historical Society.

AN EXECUTIVE SESSION WAS HELD AT 7:45 P.M. FOR A PERSONELL MATTER MEETING RECONVIENED AT 8:10 P.M.

DEPARTMENT REPORTS:

Engineer's Report – ARRO Consulting

A complete copy of the Engineer's Report is available on file in the Borough Hall.

Manager's Report – Joseph Reali

A discussion of Lily Lane Repository Sale.

A complete copy of the Manager's Report is available on file in the Borough Hall.

Code Enforcement

A complete copy of the Code Enforcement Report is available on file in the Borough Hall.

Fire District Administrator

A complete copy of the fire District Administrator Report is available on file in the Borough Hall

Mayor's Report

No written report.

Solicitor's Report

Continued discussion of Lily Lane repository Sale.

A complete copy of the Solicitor's Report is available on file in the Borough Hall.

Public Works Report

A complete copy of the Public Works Report is available on file in the Borough Hall.

New Business:

A Motion to approve the Resolution Of The Borough Of Parkesburg In Support Of Minch Park Greenways, Trails And Recreation Improvement Program Grant Request was made by David Mellema and seconded by Monique Baylor. 5 in favor, 1 opposed.
Motion passed.

New Business:

Discussion of Minch Park Field Use Agreement (Basketball Courts) . Discussion tabled.

Special Events:

Motion to approve the following special events was made by Rhett Lipscomb and seconded by David Mellema. All in favor

Veterans Of Foreign Wars Independence Day Celebration
Saturday 6-29-24
Celebrate American Independence Day
Minch Park, 12:00pm to 11:00pm

Veterans Of Foreign Wars Fourth Of July Fireworks Celebration
Saturday 6-29-24
Minch Park
Fireworks at Sunset 8:37 pm EST.
Skyshooter Displays By ZY Pyrotechnics LLC

New Business:

Discussion of Delaware Valley Classic Car Club 70 Anniversary resulted in the conclusion that the Borough would need to be held harmless and the need for additional insurance as well as insurance certificate.

Public Comments: *(Limited to Three Minutes)*

Council Comments:

Human Resources Task Force employing the services of HCMS Inc. to assist in finding new Borough Manager, fees to come from reserve fund. David Mellema recused. Motion made by Sharon Wolf to create Resolution and seconded by Rhett Lipscomb. All in favor.

Adjournment:

A Motion to adjourn was made by Rhett Lipscomb and seconded by Monique Baylor. All in favor.

Meeting adjourned at 9:15 p.m.