

PARKESBURG BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
Thursday, June 20, 2024
7:00 p.m.

The meeting was called to order at 7: p.m. by President Todd Brade.

The Pledge of Allegiance to the Flag was recited by all present.

Roll call was held and Council members present were: President Todd Brade, Vice-President Sharon Wolf, Council Member Mark Agen, Council Member Rhett Lipscomb, Council Member Monique Baylor, and Council Member Nick Ohar. Council Member David Mellema was absent. Also present were Police Chief Ryan Murtagh, Solicitor John Carnes, Borough Manager Joseph Reali and Borough Secretary Rebecca Durnall.

APPROVAL OF AGENDA:

A Motion to approve the Agenda was made by Rhett Lipscomb and seconded by Monique Baylor. All in favor.

PUBLIC COMMENTS: (Agenda items only)

APPROVAL OF MINUTES:

A Motion to approve the minutes of the May 16, 2024 Regular Council Meeting was made by Rhett Lipscomb and seconded by Mark Agen. All in favor.

APPROVAL OF BILLS:

A Motion to approve the bill list was made by Monique Baylor and seconded by Rhett Lipscomb. All in favor.

TREASURER'S REPORT:

The following was read aloud:

General Account:

Beginning Balance \$1,146,378.84
Deposits: \$162,010.66
Withdrawals: \$345,102.09
Ending Balance: \$963,287.41

Highway Aid:

Beginning Balance: \$18,908.95
Deposits: \$9.57
Withdrawals: \$5,358.69
Ending Balance: \$13,559.83

PLGIT – General Fund Reserve:

Beginning Balance: \$198,270.59
Interest Income: \$861.36
Deposits: \$1,469.36
Ending Balance: \$199,739.95

PLGIT Highway Aid Reserve:

Beginning Balance: \$14,472.77
Interest Income: \$62.70
Ending Balance: \$14,535.47

PUBLIC SAFETY REPORTS:

Police Report..... Chief Ryan Murtagh
A total of 977 calls, 124 Traffic Citations, 3 Non-Traffic, 7 Criminal arrests, and 5 Juvenile arrests were made in the month of May as well as 2 arrest warrants.
Receipts totaled \$29,026.17 and mileage was 5,316.
A complete copy of the Police Report is on file in the Borough Hall.

Fire Chiefs Report.....Chief Brian Gathercole
A total of 32 incidents for the month of May with 14 of those calls for Parkesburg Borough. Average personnel per call were 10 people, average response time was 6 minutes, total man-hours were 117.33 hours. A complete copy of the Fire Chiefs Report is on file in the Borough Hall.

Public Comments: None
(Agenda and Non-Agenda Items limited to three minutes)

COMMITTEE REPORTS:

Police – Sharon Wolf
Civil Service testing process has begun.
Discussion of new vehicle lease.

Community Life, Business Activity and Parks and Recreation – Todd Brade
The Father’s Day event at Minch Park sponsored by Home Depot went very well.
Final Friday events have begun.
Rhett Lipscomb states that North Side Park plants and vegetables are coming up. 113 pounds of vegetables with the Food Cupboard getting 38 pounds.

Budget & Finance – Mark Agen
Discussion of 2023 audit, Liquid Fuels funds deposit upcoming.

Community and Business – Monique Baylor
Welcome to new deli on 1st Ave. Community Day June 29.

Fire AND EMS – Rhett Lipscomb
Discussion of subscription drive.

Economic Development – David Mellema
Absent but in touch with Council to relay a discussion of creation of list of streets. Met with ARRO, discussion of work to be done on 1st Ave.

Projects – Nicholas Ohar
Discussion of poor condition of streets, applying for grants. Working on pay structure and skills assessment of public works department.

Historic Commission – Rhett Lipscomb
Moving forward. Now a Society.

DEPARTMENT REPORTS:

Engineer’s Report – ARRO Consulting
A complete copy of the Engineer’s Report is available on file in the Borough Hall.

Manager's Report – Joseph Reali

A complete copy of the Manager's Report is available on file in the Borough Hall.

Code Enforcement

A complete copy of the Code Enforcement Report is available on file in the Borough Hall.

Fire District Administrator

A complete copy of the fire District Administrator Report is available on file in the Borough Hall

Mayor's Report

Presentation of Fedora to exiting manager Joseph Reali.

Solicitor's Report

A complete copy of the Solicitor's Report is available on file in the Borough Hall.

Public Works Report

A complete copy of the Public Works Report is available on file in the Borough Hall.

New Business:

Human Resources Task Force update regarding the hiring of a New Borough Manager. Meeting weekly, retained consultant.

New Business:

A Motion to approve a Resolution Of The Council Of The Borough Of Parkesburg, Authorizing The Conditional Engagement, As An Employee, Of An Interim Borough Manager At \$80.00 Per Hour Subject To An Agreement Approved By The Borough Solicitor To Cover Periods Prior To The Engagement Of A New Borough Manager. Resolution revised to limit to 20 hours per week unless there is an emergency. Motion to approve was made by Mark Agen and seconded by Sharon Wolf. 4 in favor, 2 opposed. Motion passed.

New Business:

A Motion to approve a Resolution Of The Council Of The Borough Of Parkesburg, Authorizing Approval Of Fulton Bank N.A. Municipal Lease-Purchase Agreement To Purchase A 2024 Dodge 2500 Pickup Truck For The Purchase Price of \$67,275.00 was made by Rhett Lipscomb and seconded by Monique Baylor. All in favor.

New Business:

A Motion to approve a Resolution Of The Council Of The Borough Of Parkesburg, Authorizing Approval Of Fulton Bank N.A. Municipal Lease-Purchase Agreement To Purchase A 2024 Ford F-150 Super Crew XLT Pickup Truck For Police Use For The

Purchase Price Of \$71,648.59 was made by Rhett Lipscomb and seconded by Monique Baylor. All in favor.

New Business:

A Motion to alter the hours of operation for the public works department due to extreme heat, as well as change the frequency of ward waste pick-up to twice per month was made by Rhett Lipscomb and seconded by Mark Agen. All in favor.

Public Comments: *(Limited to Three Minutes)*

Oaks Ministry of Oxford discussed three requirements.

Roxanne Sokolowski of the Parkesburg Library thanked exiting Manager Joseph Reali for contribution in shared activities.

Council Comments:

Adjournment:

A Motion to adjourn was made by Rhett Lipscomb and seconded by Mark Agen. All in favor.
Meeting adjourned at 8:26 p.m.