

PARKESBURG BOROUGH COUNCIL

MINUTES OF THE WORK SESSION

Thursday, February 6, 2025

7:00 p.m.

The meeting was called to Order by Council Vice President Sharon Wolf at 7:07p.m.

Roll call was held. Council Members present were Council Vice-President Sharon Wolf, Council Member Monique Baylor, Council Member Mark Agen, and Council Member Nick Ohar. Also present were Mayor John P. Hagan, II, Chief of Police Ryan Murtagh, Borough Solicitor John Carnes, Borough Manager Rochelle Gresh, and Public Works Officer Todd Witmer. Council President Todd Brade, Council Member Rhett Lipscomb, and Council Member David Mellema were absent.

APPROVAL OF THE AGENDA:

A MOTION to approve the agenda was made by Baylor and seconded by Agen. All in favor.

APPROVAL OF MINUTES:

A MOTION to approve the Minutes of January 2, 2025, Work Session was made by Agen and seconded by Ohar. All in favor.

PUBLIC COMMENTS: None

BUSINESS ITEMS:

A MOTION to retroactively approve the Borough Secretary salary rate of \$54,000.00 a year after the probationary period that ended February 3, 2025, was made by Agen and seconded by Ohar. All in favor.

A very lengthy discussion was held about trash. A presentation by Borough Manager Gresh provided council members with the pros and cons of the borough continuing to provide trash services to residents. In addition, Borough Manager Gresh informed council members of the advantages and disadvantages of outsourcing the trash services.

A MOTION to request proposals on trash services was made by Baylor and seconded by Agen. All in favor.

Borough Manager Gresh informed council that the billing system used for trash services has the capability to send Broadband notifications to residents. Examples of notifications could include no trash pickup due to truck needing repairs, weather issues, late notices, etc. The Borough office has recently updated residents' information to include telephone numbers and email addresses.

A MOTION for a Resolution on Broadband notifications was made by Agen and seconded by Ohar. All in favor.

A discussion was held about special event permits. A certificate of insurance is required. At this time, no fee will be required for equipment. The fire department is asking for a donation. The police rate was determined to be \$90 per hour and Public Works will be \$55 per hour.

A MOTION for a Resolution on charges for special event permits was made by Baylor and seconded by Ohar. Ayes - 3 Nay -1

Borough Manager Gresh informed council that several special event permits had been submitted to the Borough office. Two of the special event permits (*Follow Your Heart to Main Street* and the *Spring Clean Up*) did not require police, fire, or public works involvement. As a result, no fees are associated with these events.

A MOTION to approve submitted special event permit *Follow Your Heart to Main Street* was made by Baylor and seconded by Agen. All in favor.

A MOTION to approve submitted special event permit *Spring Clean Up* was made by Baylor and seconded by Ohar. All in favor.

Public Comments - None

Council Comments: None

Adjournment:

A MOTION to adjourn was made by Baylor and seconded by Ohar. All in favor. Motion passed. Meeting adjourned at 8:30pm.

Respectfully Submitted,
Wanda Harner
Borough Secretary

2025 Work Session Schedule

(1st Thursday of each month)

Next work session meeting: March 6, 2025