

PARKESBURG BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
Thursday, April 18, 2024
7:00 p.m.

AN EXECUTIVE SESSION WAS HELD IMMEDIATELY PRIOR FOR A PERSONELL MATTER.

The meeting was called to order at 7:14 p.m. by President Todd Brade.

The Pledge of Allegiance to the Flag was recited by all present.

Roll call was held and Council members present were: President Todd Brade, Vice-President Sharon Wolf, Council Member Nick Ohar, Council Member Mark Agen, Council Member Rhett Lipscomb, Council Member David Mellema and Council Member Monique Baylor. Also present were Police Chief Ryan Murtagh, Solicitor John Carnes, Borough Manager Joseph Reali and Borough Secretary Rebecca Durnall.

APPROVAL OF AGENDA:

A Motion to move the Police Report to follow the approval of the agenda was made by Todd Brade and seconded by Rhett Lipscomb. All in favor.

A Motion to approve the Agenda was made by Rhett Lipscomb and seconded by Mark Agen. All in favor.

PUBLIC COMMENTS: (Agenda items only)

APPROVAL OF MINUTES:

A Motion to approve the minutes of the January 18, 2024, Regular Council Meeting was made by Rhett Lipscomb and seconded by Mark Agen. All in favor.

APPROVAL OF BILLS:

A Motion to approve the bill list was made by Mark Agen and seconded by Monique Baylor. All in favor.

TREASURER'S REPORT:

Motion to approve the Treasurer's Report was made by Mark Agen and seconded by Rhett Lipscomb All in favor.

The following was read aloud:

General Account:

Beginning Balance \$300,283.03
Deposits: \$492,249.64
Withdrawals: \$403,594.13
Ending Balance: \$388,938.54

Highway Aid:

Beginning Balance: \$22,013.83
Deposits: \$2,493.90
Withdrawals: \$5,878.22
Ending Balance: \$22,013.83

PLGIT – General Fund Reserve:

Beginning Balance: \$12,084.29
Interest Income: \$268.77
Deposits: \$77,962.66
Ending Balance: \$90,046.95

PLGIT Highway Aid Reserve:

Beginning Balance: \$14,350.11
Interest Income: \$62.24
Ending Balance: \$14,412.35

PUBLIC SAFETY REPORTS:

Police Report..... Chief Ryan Murtagh
A total of 1027 calls, 156 Traffic Citations, 1 Non-Traffic, 4 Criminal arrests, and 0 Juvenile arrests were made in the month of March as well as 2 arrest warrants.
Receipts totaled \$28,298.10 and mileage was 6,829.
A complete copy of the Police Report is on file in the Borough Hall.

Fire Chiefs Report.....Chief Brian Gathercole
A total of 21 incidents for the month of March with 6 of those calls for Parkesburg Borough. Average personnel per call were 10 people, average response time was 6 minutes, total man-hours were 58.42 hours. A complete copy of the Fire Chiefs Report is on file in the Borough Hall.

Public Comments: None
(Agenda and Non-Agenda Items limited to three minutes)

COMMITTEE REPORTS:

Police – Sharon Wolf
Civil Service test administered, two candidates for position of Sargent.

Community Life, Business Activity and Parks and Recreation – Todd Brade
Discussion led by Rhett Lipscomb of community clean-up.

Budget & Finance – Mark Agen
Discussion of tax revenue received and reserve fund replenishment.

Community and Business – Monique Baylor
Casie’s Cause event at the Point on May 12, 2024.

Fire AND EMS – Rhett Lipscomb
Discussion of CFO Job Opening and annual subscription.

Economic Development – David Mellema
ECON Partners continuing work. Looking into façade grant for houses facing Route 10.

Projects – Nicholas Ohar
On-going job classifications for streets department.

Historic Commission – Rhett Lipscomb
501c3 implemented, officially “Society”. Jerry Treadway made honorary member.

DEPARTMENT REPORTS:

Engineer’s Report – ARRO Consulting
A complete copy of the Engineer’s Report is available on file in the Borough Hall.

Manager's Report – Joseph Reali

A complete copy of the Manager's Report is available on file in the Borough Hall.

Code Enforcement

A complete copy of the Code Enforcement Report is available on file in the Borough Hall.

Fire District Administrator

A complete copy of the fire District Administrator Report is available on file in the Borough Hall

Mayor's Report

Reading of Tribute to Robert D. McNeil, his contribution of time and effort across the County and involvement of growing of Chester County Food Bank.

Discussion of Memorial Day Parade.

Solicitor's Report

Discussion of Pickleball Court Use Agreement.

A complete copy of the Solicitor's Report is available on file in the Borough Hall.

Public Works Report

A complete copy of the Public Works Report is available on file in the Borough Hall.

Old Business:

2022 Audit:

A Motion to accept the 2022 Audit from Barbacane Thornton was made by Mark Agen and seconded by Rhett Lipscomb. All in favor.

New Business

2023 Audit:

A Motion to accept the 2023 Audit Proposal from Barbacane Thornton was made by Nick Ohar and seconded by David Mellema. All in favor.

New Business:

A Motion to produce and accept the Tennis / Pickle Ball Court Agreement and Waiver was made by David Mellema and seconded by Monique Baylor. All in favor.

A Motion to upgrade lighting was made by Mark Agen and seconded by Rhett Lipscomb. All in favor. Lighting improvements to be made by Parkesburg Pickleball Group and Special Events Committee.

New Business:

Minch Park Baseball Field Use discussion regarding Octorara Little League.

New Business:

A Motion to approve a Resolution of the Borough of Parkesburg Asserting Its Support Of Legislation To Permit The Use Of Radar By Municipal Police was made by Rhett Lipscomb and seconded by Monique Baylor. All in favor.

Cover letter and resolution to be sent to state representatives.

New Business:

RE: Parkesburg Borough— D.R. Horton, Inc. – Meadowview Land Development Church and Green Streets, Parkesburg, Pennsylvania 19365 UPI Nos.: 8-2-1 and 8-2-2

Obermayer Rebmann Maxwell & Hippel LLP on behalf of D.R. Horton, Inc requests Borough Council to accept the correspondence's dated April 11, 2024, granting of an extension from the time period set forth in the Pennsylvania Municipalities Planning Code for the Borough Council of Parkesburg Borough to act on our Preliminary Plan through August 16, 2024.

A Motion to accept the correspondence's dated April 11, 2024, granting of an extension from the time period set forth in the Pennsylvania Municipalities Planning Code for the Borough Council of Parkesburg Borough to act on our Preliminary Plan through August 16, 2024, was made by Rhett Lipscomb and seconded by Mark Agen. All in favor.

New Business:

Parke Mansion Estates/Parkesburg Borough

Parke Mansion Partners, LP in accordance with correspondence from the Borough Solicitor dated May 25, 2023, the current extension for the vesting period afforded under the MPC §508 is valid until July 3, 2024.

Parke Mansion Partners, LP requests to further extend the vesting period for another one-year period to July 3, 2025.

A Motion to grant Parke Mansion Partners, LP requests to further extend the vesting period for another one-year period to July 3, 2025, was made by Mark Agen and seconded by Rhett Lipscomb. All in favor.

Public Comments: *(Limited to Three Minutes)*

Council Comments:

Rhett Lipscomb wished everyone a Happy Earth Day.

Mayor Hagan spoke of the banning of plastic bags in the Borough.

Adjournment:

A Motion to adjourn was made by Rhett Lipscomb and seconded by Nick Ohar. All in favor. Meeting adjourned at 8:47 p.m.