



BOROUGH OF PARKESBURG

315 West First Avenue, Building 1 Parkesburg Pa 19365

610-857-2616 -- Fax 610-857-1102

Special Meeting Agenda

September 12, 2024

Call To Order -----President Brade

Roll Call -----Borough Manager Gresh

Approval of Agenda:

Approval of the Minutes of the August 1, 2024, Work Session:

Approval of Bills:

Public Works Department -Todd Witmer, *Public Works Dept. Supervisor*

1. Chainsaw Purchase
2. Snowplow blades Purchase

Committee Reports:

HR Task Force (Todd Brade, John Carnes, Sharon Wolf, Mark Agen, and John Hagan)

1. Action to retroactively terminate employment of person employed as Borough Secretary and Borough Treasurer effective September 6, 2024.
2. Motion to authorize borough manager to sign contract with Robert Half Agency at billing rate not to exceed \$37.00 an hour for a temporary administrative assistant with no benefits.
3. Motion to set up any and all new credit card accounts through banks or companies for Borough Manager, Chief of Police and Public Works Supervisor and cancel all current accounts.

Police (Sharon Wolf)

Parks & Recreation (Todd Brade)

North Park Garden (Margaretta "Rhett" Lipscomb)

Community and Business (Monique Y. Baylor)-

Fire & EMS (Margaretta “Rhett” Lipscomb) -

Budget & Finance (Mark Agen) -

Economic Development (David Mellema)-

Council of Governments (COG) (David Mellema)-

Streets and Property (Nicholas Ohar)-

Historic Commission (Margaretta “Rhett” Lipscomb)-

Resolutions

Resolution to remove prior Open Records Officer and to appoint Rochelle Gresh as Open Records Officer.

Resolution to appoint Rochelle Gresh as Borough Secretary/Treasurer

Old Business:

Procedures for Conditional Use (Zoning)

Update and possible action regarding grant application for 1st Ave.

New Business:

Discussion of Resolution regarding anonymous right-to-know-request.

Lion’s Club Halloween Parade – October 26, 2024

Solicitor Update on Franchise Agreements

Minimum Municipal Obligation MMO – Pension

Council Comments:

Adjournment:

2024 Work Session Schedule

(1st Thursday of each month)

October 3, 2024

November 7, 2024

December 5, 2024