



BOROUGH OF PARKESBURG

315 West First Avenue, Building 1 Parkesburg Pa 19365

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Work Session Agenda

November 7, 2024

7PM

Call To Order

Roll Call

Approval of Agenda:

Approval of the Minutes of the October 3, 2024, Work Session:

Approval of bills and payment of recurring bills and payroll

Public Comments

Consider a motion to retroactively appoint Wanda Harner as Borough Secretary as effective November 4, 2024, at \$25.00 an hour.

Committee Reports: Change in Committees- Monique Baylor on Budget and Finance and Todd Brade on EMS and Fire.

Police

Parks & Recreation

North Park

Community and Business

Fire & EMS

Budget & Finance

New Business for Budget & Finance

- Accept a proposal from M&T bank for a short-term TRAN
- motion for the resolution of a short-term TRAN for 2024
- Consider a motion to hire HCMS, Inc. as a consultant for budget and finance reviews

- Consider a motion to hire C. Malcolm Smith & Co for accounting reconstruction.
- Retroactively approve payment of bills online as of September 25, 2024.
- Consider a motion to have solicitor draft an ordinance or resolution as appropriate to address quarterly fees, late penalties, interest, attorney fees, and bulk trash charges effective January 1, 2025.
- Consider a motion to adopt the preliminary budget for 2025 and to advertise in accordance with the Borough Code.
- Consider a motion to open a separate bank account for EMS and Fire Tax Revenue.

Economic Development

Council of Governments (COG)

Streets and Property

Historic Commission

Old Business:

1. Consider a motion to appoint Wanda Harner as Right to Know Officer effective November 8, 2024.
2. Consider a motion to apply for a Local Share grant and pay the application fee for trash truck (s).
3. Minch Park Baseball
4. Trash collection/billing

New Business:

1. List of priorities by council for 2025
2. Meeting Dates for 2025
3. Add a Special Meeting date for Budget discussion
4. Add a Special Meeting on Thursday, December 26, 2024
5. Appoint Josh Eastep to the Planning Commission as an alternate.

Council Comments:

Adjournment:

2024 Work Session Schedule

(1st Thursday of each month)

December 5, 2024